**Kyla Wolfe**

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ABOUT ME My name is Kyla Wolfe and I am twenty-one years old. I am currently completing my bachelor’s degree in education to become an elementary teacher. I am a very kind individual who loves working and interacting with others.

EDUCATION ***Grade Twelve Diploma*** – Lanigan Central High school. Graduated in 2014.

 ***University of Regina***– Receiving my bachelor’s degree in education. My program focuses on elementary students from pre-k to grade 5. I will officially be done in December 2018 after four months interning.

OBJECTIVE I am looking for a part to full time job for the summer months that has opportunity to continue into the fall. Through this job I am looking to gain more experience. In this job I would be learning new things, meeting new people, and continuing to do something I already enjoy.

 *Interested in a part or full time job for summer months*

SKILLS/ABILITIES Creative, determined, friendly, and positive

Communication skills – interacting with all people and how to project one’s self in front of others

Skills with computers and other sources of technology

EXPERIENCE

***Babysitter*** – Have babysitter’s course. Continually babysitting from elementary school till current time

*2007 - NOW*

***Wolfe’s Workwear*** – Summer/fall afterschool job in Lanigan, Sk. I helped customers, did inventory, kept the store free of clutter, and worked at the till.

*2010*

 ***Dance teacher*** --

*2008 - 2014*

*Lanigan Dance Dynamics* – Taught tap, ballet, hip hop, and a stretch class for nine years from children between the ages of three to thirteen

*Nokomis Dance Club* – Taught jazz, ballet, and hip hop to children from the ages of three to thirteen, while I was attending grade twelve.

***Sereda’s Pharmacy*** (now called Lanigan Pharmacy) – Worked while I was in high school. I worked the till, interacted with customers, did inventory, made specialty drinks in the coffee shop, cleaned, organized, and constantly changed items and displays around.

*2012 - 2014*

***Town of Drake* –** Worked here in the summer of 2015. Doing odd jobs around the town such as cutting grass, working in the water treatment plant, painting, cleaning, etc.

*2015*

***Lockwood Cemetery*** – Worked here in the summer of 2015. My job was to keep the grounds looking nicely. This included cutting grass, trimming hedges, and other odd jobs.

*2015*

***Lanigan Golf and Country Club*** – Worked here full time in the summer and into the fall of 2016 and again in 2017. My job was to run the kitchen, along with help the golfers before they went out. The clubhouse is one of the only restaurants in Lanigan, so it was very busy. I cooked, waitressed, and served alcohol (alone mornings and evenings) while working the till, helping the golfers get out on the course (which included, renting out carts, buying memberships and inventory, paying for rounds, etc). Along with cleaning and doing odd jobs in the kitchen and the front area.

*2016 - 2017*

*\*Received my Food Safe course and a Public Relations course (how to deal with customers, support local business, etc) through this job*

VOLUNTEER Relay for Life and dinner theater events

Working in the kitchen at both Drake and Lanigan rinks

Worked on a honey bee farm

Helped at many fundraisers in both Lanigan and Drake

Saskapalooza (University of Regina)

Tutoring programs (Homework Help at the Regina Public Library)

REFERENCES **Terri Knaus** - Manager at Lanigan Golf and Country Club. 1 (306) 360-7415

**Angie Zazula** – Assistant Manager at Lanigan Golf and Country Club 1 (306) 360-7220

\*More references available if needed